



2010 Tuition Credit Request Frequently Asked Questions

Q. What is Tuition Credit, and how do I earn it*?

A. CCS Sponsors earn Tuition Credit when they encourage/invite a New Family to enroll a student at CCS. For this to happen the New Family must return the Tuition Credit Request form when they submit their Family Application for Admission. Once the New Family is accepted **and enrolls**, both the Sponsor and the New Family receive a Tuition Credit of \$500 per student (or two new students earn Tuition Credits of \$1000 for each family, etc.)

Q. How do I become a CCS Sponsor and make sure I receive Tuition Credit?

A. CCS parents become Sponsors when they

- 1) encourage/invite a new family to visit and enroll their child at CCS and
- 2) print their name as the CCS Sponsor on a Tuition Credit Request form (over) and hand it to the New Family. Once the new Family returns the completed Tuition Credit Request form attached to their Family Application for Admission, completes the admissions process, and enrolls a child, the Business Office adjusts each family's tuition payment to reflect the appropriate Tuition Credit.

Q. How is Tuition Credit actually applied to my account?

A. The Business Office will re-calculate the amount that is due on your account for the 2010-2011 school year. Each monthly payment will be reduced by the appropriate amount. If you pay tuition for the whole school year in advance, you will realize the full Tuition Credit at time of payment. If full advance payment has already been received the Tuition Credit will be applied to the following school year. Sponsor families not returning the following year will forfeit the Tuition Credit.

Q. May I refer more than one new family to CCS and receive Tuition Credit for each one?

A. Yes !! You may receive Tuition Credits for each eligible new student who enrolls – up to the amount of your family's total tuition bill.

Q. When will I begin to receive my Tuition Credit?

A. Your tuition account will be credited when the new student starts attending CCS, typically in the fall.

Q. Is literature available to help promote our school to my friends and neighbors?

A. Yes, contact the Development Office to discuss your literature needs.

Q. Am I eligible to receive Tuition Credit when I enroll an additional sibling?

A. No. The intention of the program is to bring in NEW families.

Q. Will I receive Tuition Credit again next year if the New Family re-enrolls?

A. No. Tuition Credit is offered only for the initial year a New Family joins CCS.

Q. If I apply for "tuition assistance", am I still eligible for the Tuition Credit program?

A. Yes.

Q. If I refer a family to CCS who enrolls a student midyear, will I still get some Tuition Credit?

A. Yes. The \$500 Tuition Credit will be prorated to reflect the portion of the year the new student attends. If the new student attends CCS for half of the school year, each family receives a Tuition Credit of \$250.

Q. If our family does not need Tuition Credit, may we reassign the credit to another CCS family?

A. Yes. Speak to Business Manager, Sue Albohn, about assigning your Tuition Credit to another CCS family of your choice.

**This same \$500 Tuition Credit is also awarded to CCS families who agree to provide housing for an international student. This Tuition Credit is in addition to the monthly housing stipend received from American Home Life International (AHLI). Contact Mrs. Susan Yoder for details regarding housing needs for AHLI international students.*